

The Kamil Duszenko Award for Outstanding Achievements in the field of haematology

Regulations

Enacted unanimously
by the Board of the Lower Silesian Foundation of Health Care Development "DOLFROZ"
on 27th April, 2015, approved by the Board of the Foundation
and accepted in writing by the Award Patron
in accordance with §4a.4 of the Statute of the Foundation.

§ 1

1. The Kamil Duszenko Award (hereinafter referred to as 'the Award') has been established in accordance with the provisions of the Statute of the Lower Silesian Foundation of Health Care Development "DOLFROZ " (hereinafter referred to as 'the Foundation').
2. The Foundation is the organizer and the founder of the Award. The originator of funding the Award and the custodian of the Award is Ms. Izabela Mironowicz (hereinafter referred to as 'the Award Patron').
3. The Foundation supervises the formal and organizational aspects of granting of the Award.
4. The Award is granted in for outstanding achievements in the field of haematology.
5. The aim of the Award is to honour and reward individuals, whose research in haematology have contributed to the deepening of knowledge as well as cognitive and therapeutic perspectives in this field.
6. Authors or co-authors of works or research studies from [the field of] haematology (referred to collectively as 'works') carried out in Poland or abroad, during the four calendar years preceding the Award year may apply for the Award. The works associated directly or indirectly with Poland will be recognized. The association referred to in the previous sentence may be manifested in particular in participation of Polish citizens in studies, authorship or co-authorship of the works; place where the research has been carried out; place where results of research has been published or implemented; place where creation, place of publication or defence of the thesis.
7. The Award is granted every four years. The first edition of the contest will be held in 2016.
8. One prize is awarded for each edition of the contest.
9. The Award is a prize of 40,000 PLN (forty thousand Polish zloty). The Award cannot be divided, nor can its granting be derogated from.
10. The works referred to in §1.6 shall be sent [to the Foundation] by 28th February of the Award year. The postmark or the date of sending of the e-mail shall determine whether the deadline has been met.
11. The application for the Award shall be sent to the [postal] address: Dolnośląska Fundacja Rozwoju Ochrony Zdrowia "DOLFROZ" [Lower Silesian Foundation of Health

Care Development "DOLFROZ "], ul. Lotnicza 37, 54-154 Wrocław [Poland], marked: 'Application for the Kamil Duszenko Award', or to the e-mail address: dolfroz@dolfroz.pl, with the subject of the message 'Application for the Kamil Duszenko Award' and contain the following:

- a. properly completed and signed application for the Award, (constituting Appendix 1 to the Regulations),
- b. copy of the work presented for the contest in one of a form of their choosing, i.e. paper, PDF, or indication of the address of the website where the work was published.

The postmark or the date of sending of the e-mail shall determine whether the deadline has been met. The Committee may also stipulate another mode of applying, which it will announce in accordance with §2.10 of the Regulations.

12. Works submitted as part of an application shall not be returned.

13. The works that were submitted after the deadline specified in §1.10 or do not meet all the requirements specified in the Regulations, will not be evaluated.

§ 2

1. The Award Committee (hereinafter referred to as 'the Committee') consists of five members (hereinafter referred to as 'the Delegates'). The Committee is a permanent body operating at the Foundation.
2. The Committee's tasks consist i.e. of:
 - a. supervising the correct course of the reception of applications referred to in §1.10 and §1.11 of the Regulations,
 - b. announcing the date and place of the Award Presentation Ceremony,
 - c. undertaking all organizational and technical activities related to the functioning of the Committee, the Jury and winner selecting procedures, including the updating of information on the Award website,
 - d. supervising the fulfilment of obligations of the winner indicated in §5.1 of the Regulations,
 - e. staying in touch with the Foundation.
3. The term of office of the Committee is four years with the exception indicated in §2.8. The term begins on 1st January and ends after four calendar years on 31st December, respectively. The Delegates included in the Committee may be re-elected to office.
4. The Committee consists of five Delegates as follows:
 - a. the Director of the Institute of Haematology and Transfusion Medicine in Warsaw (Instytut Hematologii i Transfuzjologii w Warszawie),
 - b. three persons, designated by the Director of the Institute of Haematology and Transfusion Medicine in Warsaw, from among persons whose experience and scientific achievements in the field of haematology will ensure that a decision shall be taken that goes towards meeting the objective referred to in §1.5 of the Regulations,
 - c. The President of the Foundation.

5. By consensus, the Delegates elect from among them a Chairperson (hereinafter referred to as the 'Chairperson'), who represents the Committee and directs its work. In matters considered by it, the Committee decides at its meetings in the form of resolutions by a simple majority. In the event of a tie, the Chairperson has a casting vote.
6. The Delegates perform their function on an honorary basis, without receiving remuneration.
7. The membership of the Delegates expires with the lapse of the term. The selection of the Delegates for a succeeding term should occur at the latest two months before the end of the previous term.
8. The term of office of the first-term Committee shall begin on 1st May 2015 and shall terminate on 31st December 2020.
9. Under these Regulations, the following Delegates will sit on the first-term Committee:
 - a. Prof. Krzysztof Warzocha – Director of the Institute of Haematology and Transfusion Medicine in Warsaw,
 - b. Prof. Ewa Lech-Marańda,
 - c. Prof. Monika Prochorec-Sobieszek,
 - d. Prof. Przemysław Juszczynski,
 - e. Prof. Włodzimierz Jarmundowicz – President of the Foundation.
10. At the latest by 31st March of the year following the Award year, the Chairperson of the Committee will announce the exact subject range in the field of haematology to which the given edition of the Award will be devoted.
11. For the Award granted in 2016, the Award will be granted for outstanding achievements in the field of "**Cancers of the lymphatic system**".
12. The Committee can appoint the experts (hereinafter referred to as 'the Experts') in order to obtain the evaluation of the works referred to in §1.6. A candidate for an expert may be indicated by any of the Delegates.
13. The expert for the contest in 2016 shall be appointed at the latest by 15st March 2016.
14. An Expert may be a person of recognized standing in the field of haematology, from Poland or abroad. Experts perform their function on an honorary basis, without receiving remuneration.
15. Experts' term expires with the end of a given edition of the contest. An Expert may be appointed for successive terms.
16. Except as provided above, a person loses the status of a Delegate or an Expert in the event of resignation, loss of ability to act, death or final sentencing judgment in disciplinary or criminal proceedings. The relevant provisions of §2.4 and §2.12 are applied respectively. The decision should be taken as soon as possible but no later than within 7 days from the date of occurrence of the events referred to above. The change shall be announced.

§3

1. The Delegates and the Experts form the contest jury (hereinafter referred to as 'the Jury').
2. The Chairperson of the Committee directs the Jury's work and presides over the meetings.
3. In matters considered by it, the Jury takes decisions during meetings in the form of resolutions by simple majority. In the event of a tie, the vote of the Chairperson of the Committee decides.
4. The Jury is convened by Chairperson of the Committee at the latest within 30 days of the day of the lapse of term referred to in §2.10 of the Regulations. The Chairperson shall immediately announce the composition of the Jury.
5. Each time, the Chairperson of the Committee shall inform its other members of the Jury about the time, place and subject matter of the meeting in accordance with §7.2 of the Regulations.
6. The Jury's decision to award the prize shall be reached no later than 15th May of the year of granting the Award. The choice of the Award winner from among the applicants shall be done in accordance with the rule referred to in §3.3, with the proviso that none of the members of the Jury may abstain from the participation in voting.
7. Only the achievements submitted for the contest are the subject of evaluation by the Jury. The Jury do not evaluate the overall achievements of an Award applicant.
8. During the contest proceedings, the Jury evaluates in particular:
 - a. the scientific value and the originality of the achievements in the entered work,
 - b. the importance of the achievements for the development of haematology,
 - c. the importance of the achievements for establishing new scientific and therapeutic perspectives.
9. The Chairperson of the Committee shall prepare minutes of the session in two copies at which the decision is made on granting of the Award. The minutes shall be accepted by the full composition of the Jury. The minutes are filed by the Board of the Foundation and the Institute of Haematology and Transfusion Medicine in Warsaw.
10. A member of the Jury who is absent from a session may present the Chairperson with his or her written proposals appropriate with respect to the aim and subject matter of a given session. Participation in the session at which the resolution to grant the Award is made is obligatory.
11. Members of the Jury are bound by the principle of confidentiality in matters concerning the course of a session and resolutions made.
12. The Jury's decision is final and is not subject to appeal.

§4

1. The Chairperson of the Committee will announce the choice of the winner of the Award no later than by 28th May of the year of granting the Award.
2. The exact date and place of presenting the Award will be announced by the Chairperson of the Committee within one month from the announcement of the

laureate of the Award. The Chairperson shall send a personal invitation to the laureate with information referred to in the first sentence. The return travel expenses of the laureate to the place of presentation of the Award and accommodation expenses shall be covered by the Foundation from the Award sub-account.

3. The Award will be paid within no more than 60 days after the announcement of the laureate of the Award in the way agreed with the laureate.

§ 5

1. The laureate is obliged to:
 - a. deliver a guest lecture in the Institute of Haematology and Transfusion Medicine in Warsaw, and
 - b. deliver a guest lecture during the scientific assembly of the Polish Society of Haematology and Transfusion Medicine [Polskie Towarzystwo Hematologii i Transfuzjologii].
2. Expenses connected with organizing and carrying out the undertakings referred to in § 5.1, including travel and accommodation expenses of the laureate, will be covered by the Foundation. The inviting institution indicated in § 5.1 may participate in the expenses referred to in the preceding sentence after having agreed the amount of the participation with the Committee and Foundation.
3. The exact date and place of the execution of the obligation referred to in § 5.1 will be agreed individually by the institution indicated in § 5.1 with the laureate of the Award. The date, however, should not exceed 36 months after the date of the announcement of the selection of the Award laureate.

§ 6

1. The Foundation creates a separate sub-account, in accordance with § 17a.1 of the Statute of the Foundation, for the collection of funds intended for the payment of Awards and costs of the contest, including the costs referred to in § 4.2 and § 5.2 as well as the costs of the meetings of the Committee and Jury.
2. Foundation will transfer to the Award sub-account referred to in § 6.1 all the means accumulated on the sub-account „KADUSZ”, where the funds for the treatment for Kamil Duszenko have been collected.
3. Funds accumulated on the sub-account, may be spent by the Foundation only for the purpose specified in § 6.1.
4. Everyone is entitled to make payments to the sub-account. The Foundation takes steps to raise funds for the payment to the sub-account; in particular, the Foundation may organize targeted public collections. The collection of funds on the sub-account may also be carried out by the payment of 1% of income tax, with indication of the purpose referred to in paragraph § 6.1.
5. The Foundation withdraws the funds held in the sub-account after the announcement of the selection of the winner of the Award by the Jury, and the receipt of a written motion from the Chairperson of the Committee for a payment of the prize to the indicated bank account of the Award laureate.
6. “The rules of opening and functioning sub-accounts on the bank account of the Lower Silesian Foundation of Health Care Development and the ways of using the means

accumulated on the sub-accounts” (“Zasady otwierania i funkcjonowania subkont na rachunku bankowym Dolnośląskiej Fundacji Rozwoju Ochrony Zdrowia we Wrocławiu oraz sposobów wykorzystania zebranych środków na subkontach”) do not apply to Award sub-account referred to in §6.1.

7. The cost of maintaining the bank account of the sub-account shall be covered by the Foundation.
8. The costs of maintaining the website of the Kamil Duszenko Award shall be covered by Wrocław Mathematicians Foundation.

§ 7

1. The Award will continue to be granted until the funds accumulated on the sub-account have been exhausted.
2. Every time, the Delegates and Experts establish the most convenient way for themselves to communicate in matters relating to the contest. Each time meetings of the Committee and the Jury are referred to in these Regulations, their members may hold them, passing of resolutions included, also in the form of tele- or videoconference or via e-mail, fax or letter.
3. Any reference in these Regulations to ‘announcement’ should be understood as information made public by posting it on the website of the Foundation, the Institute of Haematology and Transfusion Medicine in Warsaw, as well as in other widely available and accepted way to do this, including posting it on the website of the Kamil Duszenko Award.
4. Applying for the Award constitutes consent to the use of personal data and the image of the winner. This consent includes in particular the use of photos and video materials, their publication, processing and reproduction for information and promotional purposes in all available media (press, radio, television, Internet).
5. Any changes to these Regulations require the consent of the Patron or a person designated by her.
6. The Regulations come into force on the date of adoption of a relevant resolution by the Board of the Foundation.